

CalATERS-Global Expense Summary

REPORT INFORMATION

Name Anne E Baker
Expense Dates 05/07/15-05/07/15
Form ID NCI000763788
Approver Thomas J Yowell
Start Date/Time 05/07/15 / 0623
End Date/Time 05/07/15 / 2301
Trip Location San Diego
Purpose of Trip Attend conference on behalf of the
 Controller
Authorization #/ Trip # /

REPORT TOTALS

Report Total 496.94 USD
Department Paid 467.94 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 29.00 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
05/07/15	Parking, Auto	29.00	Cash	United States (US)	1.00		29.00
05/07/15	Airfare - Commercial	467.94	Department Paid	United States (US)	1.00		467.94

Expense Sub-Totals

Airfare - Commercial 467.94
Parking, Auto 29.00

Review Items - Exceptions and Questions

Text	Response	Policy
Was prior approval granted for your attendance at the conference/convention?	Yes	5:3b

CalATERS-Global Expense Summary

REPORT INFORMATION

Name Anne E Baker
Expense Dates 05/12/15-05/14/15
Form ID NCI000772851
Approver Thomas J Yowell
Start Date/Time 05/12/15 / 1600
End Date/Time 05/14/15 / 1700
Trip Location San Francisco, CA
Purpose of Trip Ceres Conference
Authorization #/ Trip # /

REPORT TOTALS

Report Total 1034.79 USD
Department Paid 0.00 USD
Advance Schedule Amount 901.00 USD
Amount Due Employee 133.79 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
05/12/15	Lodging	545.51	Cash	United States (US)	1.00		545.51
05/12/15	Dinner	23.00	Cash	United States (US)	1.00		23.00
05/12/15	Bridge Tolls	4.00	Cash	United States (US)	1.00		4.00
05/12/15	Taxi Fare	12.00	Cash	United States (US)	1.00		12.00
05/12/15	Personal Auto Mileage	55.20	Cash	United States (US)	1.00		55.20
05/13/15	Lodging	312.88	Cash	United States (US)	1.00		312.88
05/13/15	Dinner	23.00	Cash	United States (US)	1.00		23.00
05/14/15	Bridge Tolls	4.00	Cash	United States (US)	1.00		4.00
4/15	Personal Auto Mileage	55.20	Cash	United States (US)	1.00		55.20

Expense Sub-Totals

Bridge Tolls 8.00
Dinner 46.00
Lodging 858.39
Taxi Fare 12.00
Personal Auto Mileage 110.40

Review Items - Exceptions and Questions

Text	Response	Policy
Was prior approval granted for your attendance at the conference/convention?	Yes	5:3b

Approvers should verify lodging was obtained in a designated high cost county.

46new

Reimbursement rate of 469.00 USD for Lodging expense exceeded. DPA submitted?

Yes

#52B Dept limit override

Approvers should verify lodging was obtained in a designated high cost county.

46new

**CalATERS-Global
Expense Summary**

Reimbursement rate of 269.00 USD for Lodging expense exceeded. DPA
omitted?

Yes

#52B Dept limit
override