

CalATERS-Global Expense Summary

REPORT INFORMATION

Name Karen Greene Ross
Expense Dates 09/29/15-10/04/15
Form ID SCS000957667
Approver Thomas J Yowell
Start Date/Time 09/29/15 / 0614
End Date/Time 10/04/15 / 1445
Trip Location Boston, MA
Purpose of Trip Council of Institutional Investors 2015
 Fall Conference
Authorization #/ Trip # /

REPORT TOTALS

Report Total 1834.81 USD
Department Paid 678.20 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 1156.61 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
09/29/15	O/S Taxi Fare	54.97	Cash	United States (US	1.00		54.97
09/29/15	O/S Lunch	11.00	Cash	United States (US	1.00		11.00
09/29/15	O/S Lodging	330.76	Cash	United States (US	1.00		330.76
09/29/15	O/S Airfare - Commercial	339.10	Department Paid	United States (US	1.00		339.10
09/29/15	O/S Dinner	23.00	Cash	United States (US	1.00		23.00
09/30/15	O/S Lodging	330.76	Cash	United States (US	1.00		330.76
09/30/15	O/S Breakfast	7.00	Cash	United States (US	1.00		7.00
09/30/15	O/S Dinner	23.00	Cash	United States (US	1.00		23.00
09/30/15	O/S Lunch	11.00	Cash	United States (US	1.00		11.00
10/01/15	O/S Dinner	16.36	Cash	United States (US	1.00		16.36
10/01/15	O/S Lodging	330.76	Cash	United States (US	1.00		330.76
10/01/15	O/S Breakfast	7.00	Cash	United States (US	1.00		7.00
10/04/15	O/S Lunch	11.00	Cash	United States (US	1.00		11.00
10/04/15	O/S Airfare - Commercial	339.10	Department Paid	United States (US	1.00		339.10

Expense Sub-Totals

O/S Airfare - Commercial 678.20
O/S Breakfast 14.00
O/S Lunch 33.00
O/S Dinner 62.36
O/S Lodging 992.28
O/S Taxi Fare 54.97

Review Items - Exceptions and Questions

Text	Response	Policy
Document of Prior Approval required for O/S State Sponsored.	Yes	#A6 DPA required

Was prior approval granted for your attendance at the conference/convention?

Yes

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