

# California Uniform Construction Cost Accounting Commission

## Meeting Agenda Monday, November 7, 2016 10:00AM – 2:00PM

**Teleconference Number: (888) 278-0296**

**Participation Code: 221558**

### Locations

#### **California State Controller's Office**

300 Capitol Mall  
6<sup>th</sup> Floor, Terrace Room  
Sacramento, CA 95814

#### **Pomona Unified School District**

Room 117  
800 South Garey Ave.  
Pomona, CA 92832  
(909) 397-4800

#### **Papich Construction Co., Inc.**

3349 W. Belmont Avenue  
Fresno, CA 93721  
(559) 565-5040

#### **Santa Cruz Harbor**

135 5<sup>th</sup> Avenue  
Santa Cruz, CA 95062  
(831) 475-6161

### **Attendance**

California Uniform Construction Cost Accounting Commission		
<i>Name</i>	<i>Position</i>	<i>Representing</i>
Linda Clifford, Chair	Consultant	Contractors State License Board
Will Clemens, Vice Chair	Central Service Department, Director	County of San Luis Obispo – Counties
Guiselle Carreon, Secretary	Commercial Warrants and Accounts Payable Manager	San Diego County Office of Education- School Districts
Jeff Armstrong	Apprenticeship Director	Northern California Laborers' Union – Labor
Eddie Bernacchi	President	NECA-Politico Group – Subcontractors
Robert Campbell	Auditor-Controller	County of Contra Costa – Counties
David Cruce	Vice President of Business Development, Estimating and Materials	Papich Construction Co., Inc. - General Contractors
Lisa Ekers	Port Director	Santa Cruz Harbor – Special Districts
Steven L. Hartwig	Deputy Public Works Director	City of American Canyon - Cities
Michael R. Hester	President	McGuire and Hester – Subcontractors

California Uniform Construction Cost Accounting Commission		
<i>Name</i>	<i>Position</i>	<i>Representing</i>
George Hicks	Director of Public Works	City of Fairfield – Cities
Nathaniel Holt	Director of Purchasing and Capital Facilities	Pomona Unified School District – School Districts
Ken A. Kayser	Construction Consultant	General Contractors
Cesar Diaz	Legislative Director	State Building and Construction Trades Council AFL - CIO - Labor

State Controller’s Office		
<i>Name</i>	<i>Position</i>	<i>Representing</i>
Ron Placet	Staff Counsel	State Controller's Office
Hitomi Sekine	Bureau Chief	Local Government Policy Section
Anita Dagan	Manager	Local Government Policy Section
Jenny Jones	Supervisor	Local Government Policy Section
Debbie Torres	Fiscal Analyst	Local Government Policy Section
Michael Gungon	Fiscal Analyst	Local Government Policy Section

## Meeting Agenda

1. **Call to Order**
2. **Introductions**
3. **Approval of the Minutes (Refer to attachment Item 3A)**
  - A. Meeting on July 8, 2016
4. **Commission Update (Refer to attachment Item 4AI, 4AII, 4BI, 4BII, and 4C)**
  - A. Participating Agencies
    - I. Update
    - II. Public agency notification letter
  - B. Funding
    - I. Update
    - II. Sample donation letter
  - C. Inquiry Update
  - D. Commission Vacancy
5. **Public Comment**

**6. Staff Comments/Requests (Refer to attachment Item 6A and 6B)**

- A. Amended Bylaws
- B. Travel Claims (Form STD 204)

**7. Reports of Officers**

- A. Chair
- B. Vice Chair
- C. Secretary

**8. Committee Reports (Refer to attachment Item 8A & 8B)**

- A. Frequently Asked Questions (FAQ's)
  - I. Review and Discuss question #22 and #26
- B. Legislative Update
  - I. Identify future legislative changes if needed.
- C. CUCCAC Manual Update
  - I. Current status of manual
  - II. Proposed changes - non - legislative
  - III. Proposed changes - legislative

**9. Commissioner Comments/Requests**

**10. Old Business**

**11. New Business**

- A. Volunteer work/California Conservation Corp.

**12. Next Meeting**

**13. Adjournment**

If you would like further information regarding this meeting or require special accommodation for attending this meeting, please contact:

State Controller's Office  
Local Government Policy Section  
[localgovpolicy@sco.ca.gov](mailto:localgovpolicy@sco.ca.gov)  
(916) 327-8905